



Snowshoe Resort Community District  
PO Box 377  
Snowshoe, WV 26209  
304-207-0243  
[www.snowshoedistrict.com](http://www.snowshoedistrict.com)

## RESORT SERVICE FEE (RSF) RETURN

Please remit this form together with your payment due on or before the  
20th of the month succeeding the period being reported.

Contact Name: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
Zip: \_\_\_\_\_

Period Ending: \_\_\_\_\_  
Due Date: \_\_\_\_\_

Gross Sales of Retail Goods and Services subject to RSF:	\$ _____
Gross Sales of Lodging Rentals subject to RSF:	\$ _____
Resort Service Fee Due (Equal to 2% of Gross Lodging Sales + Gross Retail Sales):	\$ _____
Late Fees (\$30.00 if remitted after the due date):	\$ _____
Interest: (1% of principal added on the 1st of each month following the due date):	\$ _____
Total Payment:	\$ _____

Personal Completing Return \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Visit <https://www.snowshoedistrict.com/fee-submission> for detailed information on the Resort Service Fee requirements.

Note: Please do not forget to also file your WV State sales tax and Pocahontas County Hotel Occupancy Tax as required.